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Katherine A. Maraman
Chief Justice

Alberto C. Lamorena III
Presiding Judge

John Q. Lizama
Administrator of the Courts

September 19, 2019

Memorandum:

To: All Offerors

From: Administrator of the Courts

Re: Amendment no. 6
Ref: RFP 19-06; VOIP Telephone Services

Below are responses to questions submitted to my office in reference to RFP 19-06:

1. In review of the revised bid form under Amendment no. 2, price worksheet requests for "x" amount of VOIP lines and "x" amount of Analog lines, then advises how pricing should be listed.

   Response: Please refer and use the revised pricing sheet attached to Amendment no. 2 and this amendment. As a reminder, pricing for both lines, Analog and VOIP, should include installation, equipment, instruments, cabling, etc. Any one-time cost should also be submitted in the proposals. Offerors must also submit pricing for optional items in the event the Judiciary decides to increase the utilization percentage, increase the no. of participants for audio conferencing, provide WAN connection between remote court locations, and request for long distance post-paid cards.

2. In review of Amendment no. 3 question no. 2 references no. 7, it's a 36% utilization the 1:2 ratio? Or out of the 1:2 ratio, 36% utilized.

   Judiciary response: For one trunk, there are 2 lines/extensions currently. As for utilization, for example, if there are 400 lines/extensions, only 36% or 144 can send/receive calls simultaneously. As indicated in Amendment no. 2, offerors required to submit pricing if the Judiciary decides to increase utilization percentage to 50% or 75% within the contract terms.

   Response: It is currently preferred that for 1 trunk, there should be 2 lines or extensions. As for utilization percentage, offerors must submit a price for 36% utilization, and also submit pricing for 50% and 75% utilization, in the event the Judiciary decides to increase within the contract terms.

Should you have any questions please contact the Procurement Office at 475-3175/3393 or email at mantonio@guamcourts.org and/or jpcepeda@guamcourts.org.

JOHN Q. LIZAMA

Cc: RFP File/P&FMD

ATTACHMENT 1 (Amendment no. 2 RFP 19-06)

REVISED PRICING SHEET

COST FOR TELEPHONE SERVICES				
Type of Line	Qty.	Unit Cost	Monthly Cost	Annual Cost
VOIP Lines with Instrument **(Refer Section V. (B) for locations.**	332 Each	$	$	$
Analog Line with instrument (Instrument **(Refer Section V. (B) for location.**	1 Each	$	$	$
Analog Line Only For Elevators **(Refer Section V. (B) for locations.**	6 Each	$	$	$
Analog Line Only for Emergency Generator Alert **(Refer Section V. (B) for locations.**	1 Each	$	$	$
Analog Line Only for Fire Alarm Alert **(Refer Section V. (B) for locations.**	1 Each	$	$	$
Analog Line Only for Fax Machines **(Refer Section V. (B) for locations.**	11 Each	$	$	$
Analog Line Only for Security Alarm **(Refer Section V. (B) for location.**	1 Each	$	$	$
Analog Line Only for Atriums **(Refer Section V. (B) for location.**	2 Each	$	$	$
Analog Line Only (Dedicated) for Credit Card Machines **(Refer Section V. (B) for locations.**	2 Each	$	$	$
Juror Hotline with password protected	1 Each	$	$	$
VOIP and/or Analog Line with long distance capability (Long Distance Call and Fax)	1 Each	$	$	$
Other Applicable Fees (Please specify):		$	$	$
GRAND TOTAL		$	$	$

OPTIONAL ITEMS			
	Description	Unit/Monthly Cost	Annual Cost
1	**Utilization at 50%**	$	$
2	**Utilization at 75%**	$	$
3	**Audio Conferencing – 21-30 simultaneous participants**	$	$
4	**Audio Conferencing – 31-40 simultaneous participants**	$	$
5	**Wide Area Network (WAN) connection between remote Court locations such as NCS and GJC (Enter Required Bandwidth:_____)**	$	$
6	**Long Distance Post-paid Card(s)** **Note:** Please enter the cost/fees for long distance cards only.	$	$

Note: Cost for optional items will not be included in the evaluation process.