



JUDICIARY OF GUAM
Human Resources Office
JOB ANNOUNCEMENT



The Judiciary of Guam is accepting applications for the position of:

POSITION TITLE:	LAW CLERK (Senior Law Clerk or Attorney I)
TYPE OF APPOINTMENT:	Exempted (Unclassified)
DEPARTMENT:	Supreme Court
SALARY RANGE:	Senior Law Clerk: \$62,000.00 Attorney I: \$63,023.00 - \$66,340.00
ANNOUNCEMENT NO.:	302-2025
CLOSING DATE:	Continuous Until Filled

All applicants must have a J.D. degree from an ABA-approved law school with excellent legal research, writing and analytical skills. The starting annual pay for a law school graduate is \$62,000. Upon licensure as an attorney, the salary is governed by the attorney pay plan set forth by the Judicial Council.

DUTIES:

Perform legal research for projects assigned by the Guam Criminal Law and Procedure Review Commission Executive Director related to the comprehensive and systematic review of the criminal laws of Guam and the recommendation of enactments, amendments and repeals to the Guam Legislature.

PREFERRED REQUIREMENT:

Licensed to practice law.

MINIMUM ABILITIES AND SKILLS:

Experience in the practice and/or research of criminal law. Ability to perform detailed online legal research. Ability to maintain high standards of personal and professional integrity. Ability to define problems, collect, interpret and analyze large volumes of data. Ability to organize and work on numerous projects simultaneously. Ability to communicate effectively, orally and in writing. Ability to constructively interact with members of the commission. Ability to work well under pressure and to set and manage multiple priorities with minimal or no supervision. Skilled in the proficient use of computer equipment and software (e.g. Word, PowerPoint, Excel) to include video conferencing applications.

Interested applicants may submit an "Application for Employment" form and writing sample to the Human Resources Office at the San Ramon Building, 115 San Ramon St. Hagatna, between 8:00 am – 12:00 pm / 1:00 pm – 5:00 pm Monday through Friday, excluding holidays. For further information, please contact Ms. Barbara Jean T. Perez, Human Resources Administrator at (671) 475-3157/422. An electronic copy of the Judiciary's employment application may be obtained on the Judiciary of Guam's website at www.guamcourts.org.


DANIELLE T. ROSETE
Administrator of the Courts

"The Judiciary of Guam is an equal opportunity provider and employer."