



JUDICIARY OF GUAM



Administrative Office of the Courts

Human Resources Office

Guam Judicial Center · 120 W OBrien Drive · Hagatna, GU 96910
Telephone: (671)475-3399/3422/3239/3329 · Facsimile: (671) 477-3184

Katherine A. Maraman
Chief Justice

Alberto C. Lamorena III
Presiding Judge

John Q. Lizama
Administrator of the Courts

Barbara Jean T. Perez
Human Resources Administrator

ANNOUNCEMENT CONTRACTUAL APPOINTMENTS

POSITION TITLE: GROUP COUNSELING SERVICES <u>ONE OR MORE OF THE FOLLOWING AREAS:</u> Cognitive Behavioral Interventions – Core Curriculum Cognitive Behavioral Interventions – Substance Use Matrix Matrix – Criminal Justice (CJ) Moral Reconciliation Therapy (MRT) Moral Reconciliation Therapy– Domestic Violence (MRT-DV)	ANNOUNCEMENT NO. 61-2020 APPLICATION WILL BE ACCEPTED FOR THE PERIOD: OPENS: January 10, 2020 CLOSES: CONTINUOUS RATE: \$50.00 per hour WORKSITE LOCATION: DEPARTMENT OF CORRECTIONS CONTRACT PERIOD: 10/1/18-9/30/20
DEPARTMENT: ADMINISTRATIVE OFFICE OF THE COURTS DIVISION: PROBATION SERVICES DIVISION	

NATURE OF WORK

This is professional forensic work for offenders. Work involves applying the most current research and theoretical concepts in group counseling to ensure that treatment goals are achieved.

MINIMUM KNOWLEDGE, ABILITIES, AND SKILLS

- Knowledge of the principles, practices and techniques of group counseling.
- Knowledge of related local laws.
- Knowledge of techniques of effective group counseling.
- Knowledge of personal and social adjustment.
- Ability to interpret and apply pertinent laws, rules, regulations and other program guidelines.
- Ability to function constructively under pressure and manage the risks involved in working with persons having complex, social, emotional and related problems.
- Ability to prepare accurate factual reports.
- Ability to work effectively with the public and employees.
- Ability to communicate effectively, orally and in writing.

MINIMUM EDUCATION AND EXPERIENCE

Graduation from a recognized college or university with a Bachelor's degree in Social Work, Psychology or closely related field or Certified Substance Abuse Counselor through the International Certification and Reciprocity Consortium or NAADAC, the Association for Addiction Professionals or has specialized training in MATRIX-CJ and has completed 2 full cycles, in lieu of 2 full cycles, will work in consultation with a Matrix provider.

In lieu of a degree, license or substance abuse certification, for specific treatment programming, an individual may be required to have specialized certification or training in an Evidence-Based Program (EBP) or Evidence-Informed Program (EIP).

PROHIBITION PURSUANT TO P.L. 28-98

No person convicted of sex offense under the provision of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the government of Guam.

"The Judiciary of Guam is an equal opportunity provider and employer."

**POLICE AND COURT
CLEARANCE
REQUIREMENTS**

A current Police and Court Clearance valid within 30 days from the opening of the Announcement must be submitted.

**INTERVIEWING
PROCEDURES**

A personal interview or interview by telephone (if off-island) will be coordinated by the Human Resources Office for all referred via certification.

HOW TO APPLY

A "CONTRACTUAL APPOINTMENT APPLICATION FORM" may be obtained on the Judiciary's website at www.guamcourts.org and submitted to:

Human Resources Office
Judiciary of Guam
Guam Judicial Center
120 West O'Brien Drive
Hagatna, Guam 96910

**LICENSES,
CERTIFICATIONS &
BUSINESS LICENSE**

Applicants are required to provide a copy of licenses, certifications, certificates of completion and current business license attached to their Contractual Appointment Application Form.

**AMERICANS WITH
DISABILITIES ACT
(ADA) & EQUAL
EMPLOYMENT
OPPORTUNITY
(EEO)**

The Judiciary of Guam complies with the Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Individuals with disabilities requiring special accommodations or assistance should contact Ms. Linette M. Perez, Program Coordinator IV, at 475-3374 or via email at Imperez@guamcourts.org prior to any scheduled examinations or interviews.

In accordance with the Judiciary's EEO Plan, as approved by the U.S. Department of Justice, Office for Civil Rights, applicants may obtain a copy of the EEO Plan from the EEO Office upon request.

**FOR MORE
INFORMATION**

For additional information, please call the Human Resources Office at 475-3399/3329/3422 or email hr@guamcourts.org.


JOHN O. LIZAMA
Administrator of the Courts