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April 17, 2017

Memorandum:

To: All Prospective Bidders

From: Acting Administrator of the Courts

Subject: **Amendment No. 1**
Ref: IFB 17-06-Printing of Play by the Rules Booklets

This serves as a response to the questions submitted to my office:

- Question: The saddle stitch book pages need to be divisible by 4 so if we follow the artwork on cd inside pages will be 21 sheets=84 pages +1 sheet cover = 4 pages. This is a total of 88 pages so there will be 3 pages Blank on the inside. Please confirm page count.

Response: The following change will be made to the specifications for bid item number 1:

Current Specification	New Specification
Pages: 82 Page Matte Text + 4 + 4 Cover	Pages: 80 Page Matte Text + 4 + 4 Cover

All other specifications shall remain the same

2. Question: On item #23 of the General Terms and Conditions it is marked descriptive literature please indicate what is required?

Response: This box was marked in error please be advised that descriptive literature is NOT required for IFB 17-06.



ROBERT S. CRUZ,
Acting Administrator of the Courts