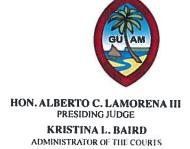


### JUDICIARY OF GUAM

Administrative Office of the Courts Guam Judicial Center • 120 West O'Brien Dr • Hagatña, Gu. 96910 Tel: (671) 475-3544 • Fax: (671) 477-3184



#### **JUDICIARY OF GUAM**

# ADVISORY INFORMATION REGARDING CORONAVIRUS (COVID-19) AND COURT OPERATIONS

The Judiciary of Guam continues to closely monitor national and local responses to the Coronavirus (COVID-19) outbreak and will be following guidance provided by national and local public health agencies and the Centers for Disease Control and Prevention (CDC), available at https://www.cdc.gov/coronavirus/2019-ncov/index.html.

## At this time, there are no changes to normal court operations within the Court but visitor restrictions are being implemented.

Effective immediately, the following persons shall not enter any courthouse in Guam:

- Persons who have within the last 14 days been in China, Iran, or the Schengen Area European Countries<sup>1</sup>;
- Persons who reside with or have had close contact with someone who has travelled to these areas within the last 14 days;
- Persons who have been asked to self-quarantine by any doctor, hospital or health agency;
- Persons who have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19;
- Persons with any acute respiratory illness symptoms (i.e. cough, shortness of breath, headaches), flu-like symptoms, have a fever, or are coughing or sneezing.

<sup>&</sup>lt;sup>1</sup> The Schengen area countries are: Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, and Switzerland.

### If you meet the description above and are required to report to or appear in court, please note the following:

**SUPREME COURT APPELLATE MATTERS** – If you are an ATTORNEY scheduled to appear in court for an appellate oral argument and meet the description above, please do not come to court. Contact the Supreme Court of Guam at 475-3162 or 475-3180 to inform them of your condition and receive further instruction.

**SUPERIOR COURT FILINGS** – If you need to make a court filing for a Superior Court case and meet the description above, please do not come to court. Instead, contact the Courts & Ministerial Division, Intake section at (671) 475-3477 for instructions on how to file your court document.

JURY SERVICE – If you are summoned for jury service and meet the description above, please do not report for jury service. Instead, contact the Jury Commissioner by email at <a href="mailto:juryunit@guamcourts.org">juryunit@guamcourts.org</a> or by telephone at (671) 475-3440/3136 to reschedule your service to a later date.

**TRAFFIC/SMALL CLAIMS** – If you are scheduled to appear in court for a Traffic and/or Small Claims matter and meet the description above, please do not come to court. Instead, contact Traffic Violations Bureau and Small Claims Division at (671) 475-3326/3121or the Northern Court Satellite at 635-2524 or 635-2507 to reschedule your appearance to a later date. Traffic citations can also be paid online using a credit card. Visit the court website at www.guamcourts.org, then click on the left side under "Make a Case Payment."

**CRIMINAL** – If you are scheduled to appear in court for a misdemeanor or felony matter and meet the description above, please do not come to court.

- Defendants who have an attorney should contact the attorney for instruction.
- Defendants who do not have a court-appointed attorney should contact the Courts & Ministerial Division at 475-3501/3535/3155/3505 to have your case rescheduled.
- Witnesses and victims scheduled to appear for certain hearings or proceedings should contact the appropriate agency they have been working with for information.

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CIVIL/DOMESTIC/PROBATE/FAMILY COURT/CHILD SUPPORT/PROTECTIVE ORDERS – If you have a matter on calendar and meet the description above, please do not come to court. Parties who have an attorney should contact their attorney for instructions. Parties without attorney should call the Courts & Ministerial Division where your matter is scheduled.

Civil/Domestic: 475-3444
Probate/Special Proceedings: 475-3438
Family Court: 475-3357
Child Support: 475-3259
Protective Order: 475-3501

If you are a self-represented litigant seeking legal assistance and meet the description above, please do not come to court. Parties who have an attorney should contact their attorney for instructions and assistance related to your case.

**PROBATION CLIENTS** – If you are scheduled to physically report to the Division of Probation Services and meet the description above, please do not report to Probation. Instead, contact your assigned Probation Officer, and if you cannot reach him/her, call the Probation Services at the following numbers:

Adults: 475-3448/3457 Juveniles: 475-3453/3459

Any future changes or updates will be posted on the Judiciary's website and communicated as appropriate. Any changes in court operations will be based on the guidance provided by public health agencies.

People who think they may have been exposed to COVID-19 should contact their healthcare provider immediately.

KRISTINA L. BAIRD

**ADMINISTRATOR OF THE COURTS** 

Kurtone L. Band

<sup>&</sup>quot;The Judiciary of Guam is an equal opportunity provider and employer."