

**RECORDS, SEARCH, RETRIEVAL, COPY AND  
CERTIFICATION FEES**

Searching Records or Files	<b>\$2.00</b>
Retrieval Fee: On Site Location, per case. (Not to include Criminal Felony, Criminal Misdemeanor, Adoption, Juvenile Special Proceedings & Juvenile Division cases.)	<b>\$2.00 each</b>
Retrieval Fee: Remote Storage Location, per case	<b>\$10.00</b>
Copy Fee: Copy per page	<b>\$0.50</b>
Certification: Certify a copy of any filed paper: Certify a copy of a paper, records or proceeding on file other than filed papers: (Clerk's minute entry, letters, etc.) For each certificate to the official: (capacity of any public official) For every certificate where no fee is fixed: For certification of documents produced from microfilm records, per document:	 <b>\$2.00</b> <b>\$2.00</b> <b>\$3.00</b> <b>\$2.00</b> <b>\$3.00</b>
<u>Superior Court Clearance Fee and</u> Traffic Clearance Fee:	 <b>\$15.00</b> <b>\$10.00</b>
Taking acknowledgment or subscription of an affidavit or other court-related document:	<b>\$5.00</b>
Authentication / Exemplification	<b>\$15.00</b>
File Retrieval for Electronic Data Input	<b>\$2.00</b> <b>(each file)</b>